附表 Appendix 1

自傳 Autobiography

申請人(Applicant): _____

申請系所(Department or Graduate School Applied for): _____

申請學制(Academic Program Applied for)

□學士四年制(4-year Bachelor degree)　□碩士(Master's degree)

□博士(Doctoral degree)　□學士二年制(2-year Bachelor degree)

請以中文或英文撰寫，敘述個人背景、求學動機、求學期間之讀書計畫等以及完成學後之生涯規劃。（亦可另紙書寫或繕打列印皆可）

Please describe in writing, using either Chinese or English, your personal background, motivation for study, study plan during the period of study, and career plan after completion of your study. (It is also acceptable to write on a separate sheet or type and print it out.)

【觀光所博士班、國際觀光餐旅全英文碩士學位學程、休閒暨遊憩管理系雙語班、國際觀光學士學位學程、國際廚藝學士學位學程及應用英語系學生請用英文書寫自傳】

【For students in Ph.D. Program in Graduate Institute of Tourism Management, International Master's Program of Tourism and Hospitality, Leisure and Recreation Management Bilingual Program, International Bachelor Program in Tourism Management, International Bachelor Program in Culinary Arts & Department of Applied English, please write your autobiography in English. 】

【每一志願系所各備妥一份完整申請文件並於文件註明申請系所別】

【For each of the preferred programs, the applicant should prepare a unique set of application materials and indicate the program on their application materials】

附表 Appendix 2

國立高雄餐旅大學外國學生申請入學財力保證書
NKUHT Foreign Student Application Financial Guarantee

本人＿＿＿＿＿＿＿＿＿＿（財力證明持有者姓名），願擔保申請人＿＿＿＿＿＿＿＿（申請者姓名）在國立高雄餐旅大學就學及生活所需一切費用支出。（總額至少美金3,000元）

I _____ (guarantor's name), on behalf of the Applicant _____ (Applicant's name), am willing to guarantee all the necessary educational and living expenses of the Applicant at NKUHT. (at least U.S. $ 3,000)

申請人簽名：_____
Applicant’s signature

保證人簽名：_____
Guarantor’s signature

保證人電話：_____
Guarantor’s phone number

保證人E-mail：_____
Guarantor’s E-mail

保證人地址：
Guarantor’s Address

與申請人關係：_____
Guarantor’s relationship to the Applicant

銀行存款幣別：_____等同於USD _____
Currency and amount

日期：　年　月　日
※申請者如為帳戶持有者，不需再繳交財力保證書。

Date：_____/_____/_____(Day/Month/Year)

※ If the financial statement is not the personal account of the applicant; it should be accompanied by the sponsor’s financial guarantee statement.

附表 Appendix 3

外國學生申請人在臺就學檢核表

Checklist for Applicants to Verify Foreign National Status

依據「外國學生來臺就學辦法」第 2 條規定，外國學生須未曾以僑生身分在臺就學，為確認您的外國學生身分，請確實填寫回答以下問題，謝謝！

According to Article 2 of the "Regulations Regarding International Students Undertaking Studies in Taiwan", students of a foreign nationality must not possess the status of an Overseas Chinese student. In order to verify your status as a foreign national, please answer the questions below. Thank you!

1. 請問你**目前**是否有**台灣/中華民國身分證?** □是(身分證字號:_____，若你有身分證，則不符合外國學生份資格) □否
   Do you hold Taiwan /R.O.C. national Identification Card? □Yes (ID number: _____ **,If yes, you do not qualify as a foreign student**) **□ No**
2. 請問您是否曾經來臺就學過？□是 □否(若填寫否，則無需回答以下問題)
   Have you previously studied in Taiwan? □Yes □No (If no, you don't need to answer the questions below)
3. 請問您是否曾以僑生申請入學? □是(哪一年?_____年) □否
   Have you previously applied as an Overseas Chinese student? □Yes (Which year?_____) □No
4. 請問您是否曾以僑生身分在臺就學？□是 □否
   Have you previously studied in Taiwan as an Overseas Chinese student? □Yes □No
5. 請問您是否曾經海外聯合招生委員會分發？□是 □否
   Were you previously accepted for admission placement by the University Entrance Committee for Overseas Chinese Students? □Yes □No
6. 請問您是否曾經各校以自行(單獨)招收僑生管道入學？□是 □否
   Were you previously recruited by individual schools (separate) enrollment methods for Overseas Chinese students? □Yes □No
7. 請問您本學年度是否向海外聯合招生委員會申請來臺就學？□是 □否
   Did you apply to study in Taiwan to the University Entrance Committee for Overseas Chinese Students for this school year? □Yes □No
8. 請問您是否曾以外國學生來臺就學？□是 □否
   Have you previously studied in Taiwan as a foreign student? □Yes □No
9. 請問您來臺就學之理由為何？□學習華語 □攻讀學位 □其他_____
   What's your purpose for previously studying in Taiwan? □Study Mandarin □Get a degree □Other reason_____
10. 請問您目前是否在台就學？□是 □否
    Are you currently studying in Taiwan? □Yes □No

本人已確實瞭解本檢核表所提之內容

I hereby attest that I have read all of the above and that I fully understand the contents of this checklist.

Signature：_____

Date: _____/_____/_____(Year/Month/Day)

附表 Appendix 4

國立高雄餐旅大學外國學生切結書
Declaration for Foreign Students Applying to NKUHT

1. 本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。
I hereby attest that I am qualified to apply for admission as a foreign student under the "Regulations Regarding International Students Undertaking Studies in Taiwan" of the Ministry of Education, Republic of China (R.O.C.).

2. 本人保證符合以下五項其中之一 I hereby attest that I fulfill one of the following five conditions *(check the one that applies to you)*:

□具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格。
I hold foreign nationality and have never held R.O.C. nationality. At the time of application, I do not hold Overseas Chinese student status.

□具外國國籍及兼具中華民國國籍者，自始未曾在臺設有戶籍，並於申請時已連續居留外六年以上者， 且未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。
I hold both foreign and R.O.C. nationalities and have never had household registration in Taiwan. Moreover, I have resided continuously overseas for more than six years at the time of application, have never studied as an Overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

□具外國國籍，且曾兼具有中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿八年， 並於申請時已連續居留外六年以上者，且未於當學年度接受海外聯合招生委員會分發。
I hold foreign nationality, once had R.O.C. nationality, and eight years have elapsed since the Ministry of the Interior revoked my ROC nationality from the date of application. Moreover, I have resided continuously overseas for more than six years at the time of application, and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

□具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者。
I have foreign nationality and have permanent residence status in Hong Kong or Macau and have no previous household registration in Taiwan, and have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application.

□曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者。
I was from the mainland China region previously, have foreign nationality, have no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application.

3. 本人所持國外學歷證件，確為教育部認可，經駐外館處驗證屬實，且取得學位規定之總學分數中，遠距教學課程未超過二分之一，並保證於錄取報到時，繳交經駐外單位驗證之國外學歷證件影本（或原校密封之學歷證件）、歷年成績證明（或原校密封之成績單）1 份及入出國主

管機關核發之入出國紀錄，若未如期繳交或經查證不符合貴校報考條件，本人自願放棄入學資格，絕無異議。
The academic certificates that I hold are recognized by the Ministry of Education and verified by a Taiwan overseas representative office. Distance-learning courses do not total more than half of the total credits obtained as required under the degree. I also promise to submit one copy of the foreign academic certificates (or academic certificates sealed in an envelope by the original school), transcripts of all years (or transcripts as sealed by the original school) as verified by a Taiwan overseas representative office at the time of admission registration, and immigration records issued by a competent immigration authority. If the documents are not submitted on time or do not comply with the application conditions of NKUHT, I will voluntarily give up the admission qualification and shall make no objection.

4. 本人不曾在臺以外國學生身分完成高中學校學程，亦未曾遭中華民國內各大專校院退學。如違反此規定並經查證屬實者，取消其入學資格並註銷學籍。
I have never completed a high school degree as a foreign student in Taiwan nor have I ever been expelled from any college or university in the Republic of China. If there is a breach of this provision, I understand that my admission qualification and student status shall be revoked.

5. 本人確認未曾以僑生身分在臺就學，倘經僑務主管機關查證具僑生身分，則由錄取學校撤銷原錄取資格，不得異議。
I confirm that I have never studied in Taiwan as an Overseas Chinese student. If a competent authority verifies my identify as being an Overseas Chinese student, my enrollment status shall be rescinded, and I shall not voice any objections.

6. 本人所提供之所有相關資料（包括學歷、護照及其他相關文件之正本及影本）均為合法有效之文件，如有不符規定或變造之情事，經查屬實及取消入學資格，且不發給任何有關之學分證明。
All relevant information provided (including the original and photocopy of academic qualifications, passport and other relevant documents) is based on legal and valid documents. If there are any irregularities or alterations, the admission qualification shall be revoked when substantiated by investigation, and no related academic credits shall be issued.

7. 本人取得入學許可後，在辦理報到時，須繳交經中華民國（台灣）駐外單位或代表處驗證之畢業證書及成績單（認證章）正本，始得註冊入學，屆時若未如期繳交或經查證結果有不符中華民國教育部「大學辦理國外學歷採認辦法」之規定，即由 貴校取消入學資格，絕無異議。
After the admission grant has been obtained, the original diploma and transcripts, as verified by a Republic of China (Taiwan) overseas unit or representative office (with certification stamp), shall be submitted at the time of registration before enrollment. If the certificates are not submitted on time or found to be inconsistent with the provisions of the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education” of the Ministry of Education of the Republic of China, the admission qualification shall be revoked by NKUHT without any objection.

8. 本人符合以下兩項之一：

I fulfill one of the following criteria：

□本人已檢附經中華民國駐外館處或相關規定單位驗證之學歷證明文件驗證正本或影本。

I have submitted original proof or a photocopy of my academic credentials that have been verified by a Republic of China overseas unit or relevant regulatory unit.

□本人以中華民國教育部認可之_____學校發給之高中/學士/碩士學歷證書或歷年成績單，申請入學 貴校，謹此具結保證如獲貴校入學許可，本人將於 2027年10月 28 日前繳交中華民國駐外館處或相關規定單位驗證之學歷證明或歷年成績單文件驗證正本至國際事務處，屆時若未如期繳交或經查證結果有不符中華民國教育部相關學歷驗證規定者，即由 貴校取消入學資格，絕無異議。（未辦理驗證者請務必勾選）

I have applied for admission to this school with the academic credentials and transcripts that have been verified by the Republic of China's Ministry of Education for a senior high school diploma/university degree/master's degree from _____. I hereby guarantee that once accepted for admission to the university, I will submit the original academic credentials and transcripts verified by an overseas agency of the Republic of China or related entity to NKUHT's International Exchange Section of International Affairs Office by October 28, 2027 .Failure to submit the documents on schedule or if there are any discrepancies in regards to conformity to the ROC MOE's regulations relevant to degree verification will result in a canceling of admissions eligibility to the university. I shall not voice any objections. (Please be sure to tick if your documents have not been verified).

本人已確實瞭解本切結書所提之內容

I hereby attest that I have read all of the above and that I fully understand the contents of this declaration.

立切結書人：_____

Signatory of Declaration

護照號碼：

Passport number

西元　　年　　月　　日

Date: _____/_____/_____(Year/Month/Day)

附表 Appendix 5

本校外國學生獎學金申請表

Application Form For NKUHT Foreign Student Scholarship

A. 申請人資料 Personal Information

姓名： (中文) Full name in Chinese		(外文) Full name in English		性別： (男/女) M/F	
出生日期 Date of birth		出生地 Place of birth		國籍 Nationality	
永久住址 Home address					
E-mail					

B. 教育背景/學業成績 Education Background/Academic Information

(a) 教育背景 Education background (Fill in your highest education level only)

	學校名稱 Name of school	修業起迄年月 Dates enrolled	學業成績及班級排名 GPA or average score and class rank
中等學校 Secondary School			
學院/大學 College/University			
研究所 Graduate Program			

(b) 歷年成績 Transcript for all semesters(could add more columns if needed)

	Average score /GPA
1st semester	
2nd semester	
3rd semester	
4th semester	
5th semester	
6th semester	
7th semester	
8th semester	
Average score	

(c) 本年度是否已獲政府或其他單位經費補助? Have you ever received any grants from the Taiwan government this year?

☐ 是，獲_____(單位名稱)補助。Yes, I have received grants from the Taiwan government this year. (The complete title of the grants)

☐ 否，未獲任何補助。No, I haven't received any grants.

C. 請勾選所要申請的獎學金學制。Please tick your educational system.

	(a)大學部 Undergraduate	請三選一 Please choose one
	(b)碩士班 Master	
	(c)博士班 Ph.D.	
	(d)教學助理獎學金 Teaching Assistantships	Additional applications are allowed

D. 繳交資料

新生申請者 Required documents for new students:

☐ 成績單(有排名及成績對照表為佳) One copy of full academic transcript (with class rank and grading scale)

☐ 其他有助於審查資料 Supporting documents

以上資料均由本人填寫，在此保證其正確無誤，並知悉以下內容。如獲獎學金者，得由本校國際事務處安排進行校園服務時數之工作。

I have carefully reviewed the above information and hereby pledge that all of it is correct. And I am aware that as a scholarship holder, during the effect of scholarship, I may be arranged to provide service on campus through the International Affairs Office.

獎學金依法規及當年經費狀況適時調整。

Scholarship specifications and regulations are subject to change.

申請人簽名 Applicant's signature：_____

申請日期 Date of application：_____

※ 繳交資料不齊全者，恕不受理。

Applications submitted with incomplete required documents will not be accept