國立高雄餐旅大學 116 學年度外國學生申請入學簡章(僅限博士班培英獎學金計畫申請者)

2027 Academic Year National Kaohsiung University of Hospitality and Tourism (NKUHT) Admission Guidelines andApplication Forms for Foreign Students

一律線上報名後上傳申請資料

Upload your application materials after completing the registration online

博士班培英獎學金計畫申請者，請於以下日期完成線上申請

PhD applicants applying for the Elite Scholarship Program must complete their online applications within the following period.)

2026年11月2日(一)至2026年11月13日(五) 下午四點止

November 2, 2026 (Monday) – November 13, 2026 (Friday), until 4:00 PM (Taiwan Time, GMT+8)

以上時間皆以台灣時間（Taiwan Time, UTC+8）為準。

All times are in Taiwan Time (UTC+8). Any changes will be announced accordingly.

本校並未委外辦理招生事務

NKUHT does not enlist the aid of any outside organizations or agencies in matters related to recruitment and enrollment.

線上申請網址：https://examstd.nkuht.edu.tw/EnrollSTDFS/

洽詢電話：886-7-8060505 轉17101

E-mail：intnkuht@live.nkuht.edu.tw

傳真：886-7-8062354

校址：81271 高雄市小港區松和路 1 號

Online registration system: https://examstd.nkuht.edu.tw/EnrollSTDFS/

Contact phone number: 886-7-8060505 extension17101

E-mail: intnkuht@live.nkuht.edu.tw

Address: No.1, Songhe Rd., Xiaogang Dist., Kaohsiung City 81271, Taiwan (R.O.C.)

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壹、申請資格

Application Eligibility

凡符合下列資格者，得依本簡章向本校申請入學，經本校審查後訂定錄取標準擇優錄取。

Those who meet the following eligibility requirements may apply for admission to NKUHT in accordance with this brochure; admittance will be by merit, based on the admission criteria set by NKUHT.

申請人應不具國籍法第二條所稱中華民國國籍，且未具僑生身分者。但原具中華民國國籍，自內政部許可喪失國籍之日起未滿八年者，不得依本辦法申請入學高級中等以上學校。同一學年度不得同時以僑生及外國學生申請入學。如同時以僑生及外國身分申請入學，並經查證屬實者，撤銷其獲准之入學資格或開除學籍。

Applicants must not hold ROC nationality, as described in Article 2 of the Nationality Act, and should not possess Overseas Chinese student status. In accordance with these regulations, individuals originally holding ROC nationality and who have since renounced it shall not apply for admission to senior high schools or above if less than eight years have elapsed since the ROC Ministry of the Interior revoked the applicant's ROC nationality. If applications for admission are made using both Overseas Chinese students and foreign identities, the admission permits will be canceled or the individual will be expelled upon verification.

註一：依據「國籍法」第二條規定：有下列各款情形之一者，屬中華民國國籍：

（一）出生時父或母為中華民國國民。

（二）出生於父或母死亡後，其父或母死亡時為中華民國國民。

（三）出生於中華民國領域內，父母均無可考，或均無國籍者。

（四）歸化者。

前項第一款及第二款之規定，於本法修正公布時之未成年人，亦適用之。

Note 1: In accordance with the provision of Article 2 of the Nationality Act, an individual holds ROC nationality under any of the conditions provided by the following sub-paragraphs:

(1) His/her father or mother is a citizen of the Republic of China when he/she was born.

(2) He/She was born after the death of his/her father or mother, and his/her father or mother was a national of the Republic of China at the time of death.

(3) He/She was born in the territory of the Republic of China, and his/her parents' nationality cannot be ascertained or both were stateless persons.

(4) He/She has undergone the nationalization process.

The provisions in the preceding subparagraphs 1 and 2 shall also apply to individuals who were minors at the time of the revision and promulgation of this Act.

註二：依據「外國學生來臺就學辦法」第 2 條第 2 項：具外國國籍且符合下列規定，於申請時並已連續居留海外六年以上者，亦得依本辦法規定申請入學。

（一）申請時兼具中華民國國籍者，應自始未曾在臺設有戶籍。

（二）申請前曾兼具中華民國國籍，於申請時已不具中華民國國籍者，應自內政部許可喪失中華民國國籍之日起至申請時已滿八年。

Note 2: In accordance with Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan," individuals with foreign nationality, complying with the following provisions, and having continuous overseas residence for more than six years at the time of application, may also apply for admission if they meet the following conditions:

(1) Individuals who have ROC nationality but who have never had household registration in Taiwan as of the time of the application.

(2) Individuals who once had ROC nationality prior to the application, but who do not have ROC nationality as of the time of application, and wherein eight years has elapsed since the ROC Ministry of the Interior revoked the ROC nationality, calculated from the date of application

具外國國籍且符合「外國學生來臺就學辦法」第 2 條第 2 項第 1 至 3 款規定（亦即兼具中華民國國籍），於申請時並已連續居留海外六年以上者，得申請入學，以上所稱海外，指大陸地區、香港及澳門以外之國家或地區。所定六年之計算，以擬入學當學期起始日期（西元 2027 年 8 月 1 日）為終日計算之。

Individuals who have foreign nationality and comply with the provisions of Subparagraphs 1 to 3 of Paragraph 2 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" (that is, those who also have ROC nationality), and have resided overseas continuously for more than six years at the time of application, are eligible to apply. The term “overseas” above refers to countries or regions other than mainland China, Hong Kong and Macau. The calculation of the 6 years as specified in the first proviso is calculated from the intended commencement date of the semester of admission (1st of August 2027).

具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者，得依本簡章規定申請入學。(**僅具香港或澳門永久居留資格者，請逕洽海外聯合招生委員會辦理**)

Individuals who have both foreign nationality and permanent residence status in Hong Kong or Macau, have no previous household registration in Taiwan, or have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application, may apply for admission in accordance with the provisions of this brochure. **(For individuals who only have permanent residence status in Hong Kong or Macau, please contact the University Entrance Committee for Overseas Chinese Students for application details.)**

曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者，得依本簡章規定申請入學。(**僅具大陸地區人民身分者，請逕洽大學校院招收大陸學生聯合招生委員會辦理**)

Individuals from mainland China region who have foreign nationality, no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application may apply for admission by the provisions of this brochure. (**For individuals who only have Mainland China nationality, please contact the University Entrance Committee for Mainland Chinese Students directly for application details.**)

前項所稱連續居留，指每曆年在國內停留期間，合計未逾一百二十日。但符合「外國學生來臺

就學辦法」第2條第5款所列情形之一且具相關證明文件者，不在此限：其在國內停留期間，不併入海外連續居留期間計算。
The continuous residence referred to in the preceding paragraph refers to a total of not more than 120 days per calendar year during the stay in Taiwan. However, individuals who comply with any one of the situations listed in Subparagraph 5 of Article 2 of the "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" and who have relevant documentary proof are not subject to this restriction: the period of stay in Taiwan is not incorporated into the period of calculation of overseas continuous residence.

外國學生須符合教育部採認之高中、大學或獨立學院畢業者（請參考教育部國際及兩岸教育司網頁https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183）。外國學生具國外高中畢業或具有與我國學制相當之同等學力資格者，得申請入學本校學士班；具學士學位者，得申請入學本校碩士班；具碩士學位者，得申請入學本校博士班。
Foreign students should be graduates of high schools, universities or independent colleges, holding diplomas recognized by the Ministry of Education (please refer to the web page of the Bureauof International Cultural and Educational Relations of the Ministry of Education https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183). Foreign students who have graduated from a senior high school abroad, or possess equivalent academic qualifications comparable to Taiwan's education system, may apply for admission to the undergraduate programs of our university.Those holding a bachelor's degree may apply for admission to the master's programs, and those holding a master's degree may apply for admission to the doctoral programs.
外國學生依前二條規定申請來臺就學，以一次為限；繼續在臺就學者，入學方式應與我國內一般學生相同。外國學生有下列情形之一者，其於前項申請後，復申請繼續在臺就學，或再次申請來臺就學，不受前項規定之限制：
一、於完成申請就學學校學程後，申請碩士班以上學程，逕依各校規定辦理。
二、外國學生申請來臺就讀學士班以下學程，在國內停留未滿一年，因故退學或喪失學籍，得重新申請來臺就學，並以一次為限。
三、符合第二條第一項規定之外國學生，申請就讀副學士以下學程。
四、符合第二條第一項規定之外國學生，申請入學大學醫學、牙醫或中醫學系以外之學士班學程，並以一次為限。
An international student applying to study at an educational institution in Taiwan in accordance with the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students.
An international student in any of the following circumstances, who after applying to study in Taiwan in accordance with the preceding paragraph, is applying to continue studying in Taiwan, or is once again applying to study in Taiwan, is not subject to the restriction set out in the preceding paragraph.
1. If the international student is applying for admission to a master's degree or higher-level program after completing the course of study at the educational institution to which they originally applied. The university to which the student is now applying shall handle the application in accordance with its regulations;

2. If the international student applied to come to Taiwan to undertake a bachelor's degree or lower-level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such further application is permitted.
3. If the international student meets the requirements set out in the provisions of Article 2, Paragraph 1 and they are applying for admission to an associate degree program or a program below that level.
4. If the international student meets the requirements set out in the provisions of Article 2, Paragraph 1 and they are applying for admission to a bachelor's degree program other than one in a university department of medicine, dentistry, or Chinese medicine; only one such further application is permitted.

外國學生經入學學校以操行不及格或學業考核未達規定、違反法令或校規情節嚴重致遭退學或喪失學籍者，不得再依前二項規定申請入學。If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, in accordance with the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous two paragraphs.

每一申請人可申請1至2個系所**(第2為非必填選項)**，若同時錄取多志願時，本校依系統所填志願順序進行分發錄取，考生不得異議。（每一志願系所各備妥一份完整申請文件並於文件註明申請系所別）

Each applicant can apply for 1 to 2 departments/programs. **(The second choices is optional and not mandatory to fill in).** If the applicant has been accepted by more than one department, the University will allocate him/her to the department in accordance with the order of preference he/she has entered into the system. The applicant should not have any objection to this.

應備文件及相關規定應以中華民國教育部公告之最新『外國學生來臺就學辦法』之規定為準，請申請者隨時查閱教育部網站。
（網址：https://law.moj.gov.tw/LawClass/LawAll.aspx?pcode=H0110001）

For required documents and related regulations, please refer to the latest "MOE Regulations Regarding International Students Undertaking Studies in Taiwan" announced by the ROC Ministry of Education for the prevailing provisions. Applicants can consult the MOE website (https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0110001).

出生地為大陸地區之外國籍學生注意事項：

1. **申辦出生公證**:請向出生地所在地之大陸地區涉臺公證處確認申辦方式及所需文件，辦理「出生公證書」。
2. **辦理海基會驗證**:完成出生公證後，依規定向財團法人海峽交流基金會（海基會）辦理公證書驗證。
3. **辦理文件之注意事項**:出生公證所需文件及申辦方式，可能因出生地及當地公證處規定而有所不同，請申請人務必事先向當地涉臺公證處確認。
4. **請及早辦理**:上述公證及驗證程序需一定辦理時間，請申請人於入境臺灣前及早確認並辦妥相關文件，以免影響在臺居留證之申請。程序包含：在台辦理委託人公證、海基會知會大陸單位、委託人赴大陸先做被委託驗證、再做"涉台"文件公證、公證通過後等大陸發函海基

會、等海基會確定收到大陸文件學生才能赴台灣海基會做驗證出生證明等作業

5. 持有大陸地區其他相關文件:如出生證明、學歷、成績單或畢業證書等，錄取後應向涉台單位辦理並確認相關文件認證之程序。

Notice for Foreign Students Born in Mainland China

1. **Application for Birth Certificate Notarization:**
   Please contact the notary office authorized to handle Taiwan-related matters in the place of birth in Mainland China to confirm the application procedures and required documents, and apply for a **Notarized Birth Certificate**.
2. **Verification by the Straits Exchange Foundation (SEF):**
   After obtaining the notarized birth certificate, the applicant must apply to the **Straits Exchange Foundation (SEF)** for verification of the notarized document in accordance with the applicable regulations.
3. **Important Notice Regarding Required Documents:**
   The required documents and application procedures for birth certificate notarization may vary depending on the place of birth and the regulations of the local notary office. Applicants are advised to contact the relevant Taiwan-related notary office in advance to confirm the applicable procedures and required documents.
4. **Please Complete the Procedures as Early as Possible:**
   The above notarization and verification procedures may require considerable processing time. Applicants are strongly advised to confirm and complete the required procedures well in advance of entering Taiwan to avoid affecting their application for an **Alien Resident Certificate (ARC)** in Taiwan.

Depending on the circumstances, the procedure may involve:
(1) notarization of an authorization document in Taiwan;
(2) notification by the Straits Exchange Foundation to the relevant authorities in Mainland China;
(3) the authorized person traveling to Mainland China to complete the required verification procedures;
(4) notarization of the relevant Taiwan-related documents in Mainland China;
(5) the relevant documents being officially transmitted from Mainland China to the Straits Exchange Foundation after completion of the notarization procedures; and
(6) verification of the birth certificate by the Straits Exchange Foundation after confirmation that the relevant documents have been received.
Applicants should contact the relevant authorities in advance to confirm the applicable procedures and processing time.

5. **Other Relevant Documents Issued in Mainland China:**
   If an applicant holds other relevant documents issued in Mainland China, such as a **birth certificate, academic credentials, transcripts, or diploma**, the applicant must, after admission, follow the applicable procedures for document authentication or verification through the relevant Taiwan-related authorities and confirm the required procedures for each document.

貳、申請方式

Application Method

一、線上報名(報名網址為: https://examstd.nkuht.edu.tw/EnrollSTDFS/)，帳號: 護照或國籍證明文件號碼，**密碼:需有英文與數字。帳號與密碼請勿使用當地國的特殊字體、符號或是空白鍵，避免系統判斷為錯誤資訊。**Account: Please use passport or Nationality No. **Password: Must include both English letters and numbers.** Avoid using special characters, symbols, or spaces specific to the local language to prevent the system from interpreting it as incorrect information.

申請者可擇一梯次報名，若第一梯次未錄取者，可於第二梯次再次報名。報名時間截止前未將資料上傳或所附證件不齊全者，一律不予受理，亦不得申請延繳。

Step one: There are two application periods, either one of which can be chosen:

The applicant should submit the required documents by uploading to the system before the deadline. Late registrations or applications with incomplete accompanying documents are subject to being rejected, and deferred submissions are also not allowed. Applicants who apply for the first application period and are not accepted are encouraged to apply for the second application period.

二、掃描所有相關申請表件，每份文件一個檔案(學歷證件、歷年成績單、財力證明暨財力保證書、護照或身分證件、語言能力證明、清楚之證件照、相關附件、其他系所規定表件)， 請依照上開順序依序取檔名，於報名梯次時間截止前上傳至報名系統，逾期不受理。所有檔案均以 PDF 或 JPG 檔案上傳，單一項目(如成績單)如有多個電子檔，請自行合併成一個檔案後再上傳。檔案不清楚者，視同資料不齊全，將不予受理。紙本資料不須郵寄，請妥善保存。申請生至多申請2個系所，一個系所繳交一份留學計畫書。

Step two:

Please scan **all required application documents**, with **one file per document**, including but not limited to: academic credentials, complete academic transcripts, financial statement and financial guarantee form, passport or national identification document, proof of language proficiency, a clear identification photo, relevant supporting documents, and any additional documents required by the applied department(s).

Files shall be **named and uploaded in the order listed above** and **submitted through the online application system before the application deadline of each admission round**. Late submissions will not be accepted.

All documents must be uploaded in **PDF or JPG format**. If a single item (e.g., academic transcript) consists of multiple files, applicants must **merge them into one file** before uploading.

Documents that are unclear or illegible will be considered **incomplete applications** and will **not be processed**.

Hard copies are not required and should not be mailed. Applicants are advised to keep the original documents properly.

Each applicant may apply for **up to two (2) departments**. A **separate Study Plan** must be submitted **for each department applied to**.

繳交申請文件一週內，請留意系統內是否有本校已收件之通知。如未收到本校之「收件通知」，視同未

完成申請。

註：如經錄取，須將國外學歷證件及歷年成績單或其翻譯本經由鄰近國家之中華民國駐外館處驗證，並於開學規定時間內繳交驗證之畢業證書及歷年成績單，否則註銷錄取資格。

Step three: Within one week after submitting the application documents, please check the system to confirm your submission status. If not, it shall be deemed that the application process has not been completed yet.

Note: If you are accepted for admission, you must submit your diploma and transcripts of academic records or their translation versions to a nearby embassy, consulate, or representative office of the Republic of China for verification, and submit the authenticated diploma and official transcripts of academic records to us within the specified period after start of the school year; otherwise, your admissions offer will be revoked.



參、申請文件

Application Documents

一、入學申請表（線上報名填寫），**請務必再次檢視資料正確及完整再送出**。
Step one: Complete the application form online (automatically brought out by the system after completing it online). Please confirm that your information is correct.

二、有關學歷分別說明如下
Step two: Related educational qualifications are described separately below:

（一）香港或澳門地區：應依香港澳門學歷檢覈及採認辦法規定辦理。
Hong Kong or Macau region shall be processed according to the Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials.

1.經我國駐外館處驗證通過之畢業證書影本 1 份（中、英文以外之語文，應附中文或英文譯本）。
One photocopy of the graduation certificate verified by an ROC overseas representative office. (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).

2.經我國駐外館處驗證通過之歷年成績單影本 1 份（中、英文以外之語文，應附中文或英文譯本）。
One photocopy of the official transcript verified by an ROC overseas representative office (Please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).

（二）大陸地區學歷：應依大陸地區學歷採認辦法規定辦理。碩士以上學歷者，另應檢具學位論文影本 1 份。持大陸文件報名者，建議於報名前完成驗證手續。
Academic qualifications from mainland China region shall be processed according to the Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials. We recommend you have verified documents before applying.

（三）由保薦單位核驗文件者，錄取時仍應繳交經駐外館處驗證之畢業證書及歷年成績單。
The academic qualifications, verified by local authentication agencies, must be verified by an ROC overseas representative office after getting admitted.

（四）其他地區學歷：應依大學辦理國外學歷採證辦法規定辦理。

1.經我國駐外館處驗證通過之學歷證明文件影本 1 份（中、英文以外之語文，應附中文或英文譯本）。
2.經我國駐外館處驗證通過之歷年成績單影本 1 份（中、英文以外之語文，應附中文或英文譯本）。
◎學歷驗證範例請參考QR code
Please refer to the academic qualification verification sample of QR code:
譯本係指委由翻譯社翻譯之中文或英文譯本。
Translation refers to Chinese or English translation done by a translation agency.
Academic qualifications from all other regions shall be processed according to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education:

1. One photocopy of the education qualification verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
2. One photocopy of the official transcript verified by an ROC overseas representative office (please attach a Chinese or English translated copy if the document is in a language other than Chinese or English).
◎有關國外學歷請依據相關規定辦理驗證，**未驗證者請於申請時務必載明於附表4-切結書，待收到入學許可函時，再進行驗證。**本校將於接獲上述完整資料後，送交審查，恕無法事先透過電話或 e-mail 提供審查結果，敬請見諒。
Please have a foreign university degree authenticated in accordance with relevant regulations, **applicants who have not completed verification must clearly indicate this in Appendix 4 – Declaration form at the time of application. Verification should be finalized after receiving the admission letter.** Upon receiving the above-mentioned documents, NKUHT will submit them for review. We must let you know in advance that we are not able to provide you with the review results via telephone or email in advance.

◎成績單須有在校每學期課程所修讀之成績且無法以研究生個人培養計畫、STPM、A LEVEL、SPM、UEC、O LEVEL、IGCSE 等成績取代。
Transcripts must have the course results for every semester at the school of study. They cannot be replaced by individual development plans of graduate students, STPM, A-level, SPM, UEC, IGCSE and O-level results.
◎應屆畢業生申請者，申請時可不須繳交畢業證書（惟需繳交在學證明書），但註冊時必須繳交，否則取消錄取資格。
Applicants need not submit the graduation certificate at the time of application (other than proof of their student status). However, it must be submitted at the time of registration; otherwise, the admission qualification will be revoked.
◎申請博士班請提供碩士畢業證書、申請碩士班請提供學士學位畢業證書、申請學士班四年制請提供高中畢業證書或同等學力證明、申請學士班二年制請提供二年制專科學校畢業證書或同等學力證明。

Program Applied	**Required Document**	Remarks
PhD Program	Master's degree diploma	The diploma must be issued in English or Chinese. If the original diploma is not in Chinese or English, it must be translated into Chinese or English and authenticated by an official authority.
Master's Program	Bachelor's degree diploma	
Four-Year Bachelor's Program	High school diploma or certificate of equivalent educational attainment	
Two-Year Bachelor's Program	Junior college diploma (two-year program) or certificate of equivalent educational attainment	

◎在臺曾參加海青班訓練者(非正式學位者)，學歷請填寫高中畢業學校(非以海青班為其畢業學歷)。
For applicants who have attended the Overseas Youth Vocational Training School in Taiwan(Informal degree holders), in the education section please fill in the name of the senior high school (i.e. not the Overseas Youth Vocational Training School) from which you graduated.
◎有關外國學歷者，本校得視審查需求，請申請人提具學校行事曆。
For applicants holding a foreign university degree, NKUHT may request submission of academic calendars for review if necessary.
◎大學學歷請先至教育部「外國大學參考名冊查詢系統」網站查詢

https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183 是否列入參考名冊後(高中免)，送至我國駐外館處驗證(未驗證者請務必載明於切結書)，逕自驗證者不代表符合教育部參考名冊。
For verification of your academic credentials and transcripts, please search on the Ministry of Education's (MOE) "Database for the Reference List of Foreign Universities" website https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183 to see if your graduation school is on the list (excludes senior high schools). Submit these documents for authentication by an overseas agency of the Republic of China (ROC); those without authentication must specify this in an affidavit. Verification by said agency indicates that it complies with the MOE's Reference List of Foreign Universities.
◎ 國外學歷驗證， 可洽外交部領事事務局驗證文件(02)23432888 或該局網站 http://www.boca.gov.tw 之「文件證明」項下查詢。
Please contact the Bureau of Consular Affairs of the Ministry of Foreign Affairs for authentication of a foreign university degree ((02-23432888) or visit the Bureau's website (http://www.boca.gov.tw) and search under "authentication."

三、財力證明書及財力保證書各 1 份（**總額至少美金 3,000 元或臺幣 10 萬以上**），有關財力證明（請選擇以下任一種方式繳交）：
1. 近3個月內中文或英文銀行存款明細或財力證明書。
2. 臺灣金融機構開具之最近3個月內財力證明書。
3. 獎學金學生需檢附全額獎學金得獎證明。(不接受獎學金申請表)
(獎學金申請表、薪資明細、房屋證明、土地證明、股票與基金收益等資料非屬財力證明，請勿繳交上述資料代替財力證明，缺件者視同未報名成功。)
【財力證明書非申請者本人帳戶，應附上資助者之附表2(財力保證書)及其存款證明，至少 3000 美金或等值】
Step Three: One copy of Financial Statement and Financial Guarantee **(Total amount of at least U.S. $ 3,000)**, for financial proof; please select one of the following submission methods:
1.One photocopy of Chinese or English bank deposit or financial statement within the past three months.
2.One photocopy of the financial statement within the past three months issued by a Taiwan financial institution.
3.Students with scholarships should attach proof of full amount of scholarship awarded. **(Scholarship application forms are not sufficient nor accepted.)**
(Scholarship application forms, salary statements, housing certificates, land ownership certificates, and stock or fund income statements are not considered valid financial proof. Please do not submit the above documents as substitutes for financial proof. Applications with missing required documents will be regarded as incomplete and will not be accepted.)
NOTE: If the financial statement is not the personal account of the applicant; it should be accompanied by the sponsors' financial guarantee statement and proof of deposit (Appendix 2).
四、護照或其他國籍證明文件影本 1 份。
Step Four: One photocopy of passport or other proof of nationality.
五、留學計畫書 1 份，每一志願系所各備妥一份完整申請文件並於文件註明申請系所別。
Step Five: One copy of study pl an; provide a unique study plan for each program applied for.
六、華語證明:國家華語測驗推動工作委員會開立之「華語文能力測驗證明書 TOCFL」A2(含)以上成績或證明 1 份（中文授課科系適用）。(越南籍申請者若有意願申請全中文授課之碩士班，

建議至少取得華測TOCFL B2成績，避免影響辦理簽證等相關程序。)

Step Six: Proof of Chinese Language Proficiency- One copy of the TOCFL (Test of Chinese as a Foreign Language) A2 or above certificate issued by the National Chinese Language Testing Promotion Committee (applicable to Chinese-taught programs). (Vietnamese applicants for master's programs taught entirely in Chinese are advised to obtain at least a TOCFL B2 score to avoid affecting visa processing and other related procedures.)

七、語言能力證明文件: 依系所之授課語言繳交語言能力證明文件，招生系所之授課語言另於招生簡章公告。

（一）中文授課：

1. 繳交相當於華語文能力測驗 TOCFL A2（基礎級）（含）以上。

2. 母語為中文、前一學位為中文授課或前一學位主修中文，提供相關證明者，免繳前開之中文能力證明。

（二）英文授課：

1. 繳交英語證明相當於 CEFR B1級（含）以上或相等之國際通用之語言能力證明(多益、托福與雅思等)。(建議在兩年有效期限內，避免影響辦理簽證等相關程序。不得以成績單上英文課程成績為證明)

2. 國籍為英語系國家、於英語系國家取得前一學位或前一學位為全英語授課，提供相關證明者，免繳前開之英文能力證明。

(三)日文授課:

1. 繳交相當於日本語能力測驗 JLPT N4（含）以上之日語能力證明，或其他同等日語能力測驗成績（如J-TEST、TOPJ、BJT、FLPT 等）

2. 母語為日語、前一學位為日文授課或前一學位主修日文，提供相關證明者，免繳前開之日語能力證明。

Step Seven:Language proficiency documentation: Submit language proficiency documentation based on the language, or languages, of instruction specified by the department. The language(s) of instruction for each admission department will be announced in the admissions brochure.

(1) Chinese-taught programs:

1. Submit proof of Chinese language proficiency equivalent to Test of Chinese as a Foreign Language (TOCFL) A2 level or above.
2. Those whose native language is Chinese, or who have obtained a previous degree in Chinese, may be exempt from the above Chinese language proficiency requirement by providing relevant proof.

(2) English-taught programs:

1. Submit proof of English proficiency equivalent to CEFR B1 level or above (e.g., TOEIC, TOEFL, IELTS). It is recommended that the certificate have a validity period within the past two years to avoid affecting visa applications and other related procedures. English course grades shown on transcripts will not be accepted as proof
2. Those with nationality from an English-speaking country, who have obtained a previous degree in an English-speaking country, or whose previous degree was conducted entirely in English, may be exempt from the above English language proficiency requirement by providing relevant proof.

(3) Japanese-taught Programs:

1. Applicants must submit proof of Japanese language proficiency equivalent to **JLPT N4 or above**, or results from other recognized Japanese language proficiency tests of an equivalent level (such as **J-TEST,**

TOPJ, BJT, FLPT, etc.).

2. Applicants whose native language is Japanese, or whose previous degree was taught in Japanese, or whose major in the previous degree was Japanese, are exempt from submitting the aforementioned Japanese language proficiency certificate, provided that relevant supporting documents are submitted.

八、切結書正本 1 份。

Step Eight: One original copy of relevant affidavits.

九、內政部入出國日期證明書（出入境紀錄）1 份(包括國外學歷修業起迄期間)，但申請人係外國人、僑民者免附(兼具中華民國國籍者務必檢附)。

Step Nine: One copy of the Ministry of the Interior Certificate of Entry and Exit Dates (including the start and end dates of the study periods). This is not required if applicants are foreigners or Overseas Chinese—but it is required if applicants are Overseas Chinese with Taiwanese citizenship.

十、如曾為雙重國籍者須檢附由內政部發給的「喪失國籍許可證明書」影本或其他證明文件。（如適用）

Step Ten: Applicants with dual nationality status must attach a copy of the "Certificate of Renunciation of Nationality" issued by the Ministry of the Interior or other documentary proof (if applicable).

十一、本校依據申請人提供之地址郵寄錄取許可函，如需申請補發錄取許可函，收取行政手續費美金30 元整或新臺幣壹仟元整(以現金或郵政匯票)，並請檢附銀行電匯收據影本一份(銀行手續費由申請人自付)

Step Eleven: National Kaohsiung University of Hospitality and Tourism (NKUHT) will send an acceptance letter to the applicant based on the address they provide. If a replacement admission letter is required, an administrative fee of US$30 (NT$1000) (paid in cash or money order) shall be charged to the applicant. Please attach a photocopy of the receipt of the electronic wire transfer. (The applicant will incur all bank charges.)

◎上述文件請於當年報名截止日前已取得之各項文件為準，且併同申請文件於簡章指定時間內上傳至本校報名系統(逾期無法受理亦請勿逕自補寄任何申請文件，請靜待公告)。

◎ The above-mentioned documents shall be based on documents obtained prior to the deadline of the year of application, and shall be submitted along with the application materials by email within the time period designated in the guidelines. (The postmarked date must not be later than the closing date. Overdue applications will not be accepted. Please do not include any supplementary material without receiving prior notification.)

肆、招生系所、名額及修業年限

List of Recruiting Graduate and Undergraduate Programs, Quota and Length of Study

116學年度博士班修業年限為 2 至 7 年，招生名額為3名詳見下表：

The length of study for the PhD (doctoral) program is 2 to 7 years and the quota is 3;

系所別 Graduate program	系所指定應繳文件 Required Documents
觀光所博士班 **(英文授課)** Ph.D. Program in Graduate Institute of Tourism Management (English-taught program) *非洲、東南亞或南亞之外國學生且任教於其母國之大學全職講師者，可申請教育部培英獎學金，須於2026年11月13日(週五)前完成線上申請。Foreign students from Africa, Southeast Asia, or South Asia who are employed as full-time lecturers at universities in their home countries are eligible to apply for the MOE's Elite Scholarship. The online application must be completed by Friday, November 13th, 2026. 課程內容請參考以下資訊 Please refer to the following information for course content https://academic.nkuht.edu.tw/var/file/4/1004/img/130/325127385.pdf	1. 碩士學歷證明 Proof of master's degree diploma 2. 歷年成績單 Transcript of highest academic degree 3. 自傳 Autobiography 4. 英文授課：英語能力測驗等同CEFR B1級(含)以上之證明。 B1 level English proficiency certificate for those studying English-taught program. 5. 其他有利審查之資料 Other documents that may benefit the review procedures 6. 申請教育部培英獎學金者，須提供近一個月內的英文版全職講師工作證明。Applicants for the Ministry of Education's Elite Scholarship must provide proof of full-time lecturer employment in English, issued within the past month.

伍、申請及放榜時程

Important Dates of Application

NOTE: The following are according to Taiwan Standard Time

招生審查作業Admission schedule	預計時程Estimated date
申請日期Application date	2026年11月02日(一)至2026年11月13日(五) 下午四點止 November 2, 2026 (Monday) –November 13, 2026 (Friday), until 4:00 p.m. (Taiwan Time)培英計畫申請者 (For PhD applicants Scholarship Program only)
學校審查作業Selection process	2026年12月28日-2027年1月22日December 28, 2026 - January 22, 2027
錄取公告Notification of selection result	2027年1月25日 (一) January 25, 2027
正取生/備取生回覆就讀意願 Admitted & waiting list applicants reply acceptance feedback	2027年3月27日-29日 March 27-29, 2027
備取生遞補作業 Waitlist Replacement Process	2027年3月29日-2027年4月9日 March 29, 2027 - April 9, 2027
核發正/備取生入學許可 School issues Admission Letter to admitted & waiting list applicants	2027年4月27日後 After April 27, 2027

以上時程均為預定安排，時間皆以台灣時間（Taiwan Time, UTC+8）為準。如有變動，將另行公告。
The above schedule is tentative. All times are in Taiwan Time (UTC+8). Any changes will be announced accordingly.

陸、各項費用估計

Fees Estimates

一、本校 116學年度研究所碩、博士班學雜費收費標準：學雜費基數新臺幣 38,124 元 (約 U.S.$ 1,271 元)，每學分（時數）新臺幣 1,400 元(約U.S.$ 47 元)。

NKUHT tuition and miscellaneous fees for Master's and Doctoral programs for the 2027 academic year (per semester): basic tuition and miscellaneous fees NT$38,124 (approximately US $1,271); each academic credit fee / per credit (or per hour) NT$1,400 (approximately US$ 47).

學制Degree	碩士/博士班Master / Ph.D.	
幣別 Currency / 費用Fee	TWD	USD
學雜費 Tuition and miscellaneous fees	$38,124	$1,271
學分費 Academic credit fee	$1400/1 Academic credit fee / per credit (or per hour)每學分(時數)	$47/1 Academic credit fee / per credit (or per hour)每學分(時數)
保險費 Insurance	$309	$11
網路使用費 Internet utility fee	$500-800	$17-27
住宿費 Dormitory fee	$11,500-14,200	$384-474

二、本校116學年度日間部學士四年制學雜費每學期為新臺幣 45,961 元(約U.S. $ 1,532 元)。

NKUHT tuition and miscellaneous fees for four-year Bachelor program (day program) for the 2027 academic year (six months) is NT$45,961 (Approximately US$1,532).

學制 Degree	大學 Undergraduate	
幣別Currency / 費用Fee	TWD	USD
學雜費 Tuition and miscellaneous fees	$45,961	$1,532
保險費 Insurance	$309	$11
網路使用費 Internet utility fee	$500-800	$17-27
代辦費(含寢具、制服費) Other fees (including uniform and bedding)	$11,035-25,815	$368-861
住宿費Dormitory fee	$11,500-14,200	$384-474
食材費Materials fee	依系所規定 Differs according to program	
總計**Total**	$69,305-87,085	$2,312-2,905

三、各項收退費標準，本校得視實際教學成本調整。請參考以下資訊:

Tuition and miscellaneous fees, as well as refund criteria, are subject to change by NKUHT based on adjustments to cost and expenses. Please check the website:

https://academic.nkuht.edu.tw/p/412-1004-3204.php?Lang=zh-tw

https://academic.nkuht.edu.tw/p/405-1004-2590,c975.php?Lang=zh-tw

◯休、退學退費比例：

1. 註冊日(含)之前休、退學者應免繳費。
2. 註冊日次日起至上課(開學)日之前一日：學雜費基數退還 2/3，學分費及其餘各費全部退還。
3. 上課(開學)日(含)之後未逾學期 1/3：學雜費基數、學分費及其餘各費退還 2/3。
4. 上課(開學)日(含)之後逾學期 1/3，未逾學期 2/3：學雜費基數、學分費及其餘各費退還 1/3。
5. 上課(開學)日(含)之後逾學期 2/3：各項費用均不退還。

◯ Refund ratio for academic hiatus / withdrawal:

1. Students applying for academic hiatus / withdrawal before the registration date (inclusive) are exempt from paying fee.
2. From the day after the registration date to the day before the start date of classes (start of semester): 2/3 of the base amount of tuition & miscellaneous fees are refunded. Academic credit fees and other remaining fees are fully refunded.
3. After the start date of classes (start of semester) date to before reaching 1/3 of the semester's duration: 2/3 of the base amount of tuition & miscellaneous fees, academic credit fees, and other remaining fees are refunded.
4. After reaching 1/3 of the semester's duration after the start date of classes (start of semester) to before reaching 2/3 of the semester's duration: 1/3 of the base amount of tuition & miscellaneous fees, academic credit fees, and other remaining fees are refunded.
5. After reaching 2/3 of the semester's duration after the start date of classes (start of semester): no fees will be refunded.

四、大學新生一律住宿(碩、博士生如需住宿，請於錄取後填寫入學意願書之住宿申請)，宿舍寢具為統一規格不需自備。學生在校內需按照規定穿著制服。平安保險費、健保費請洽健康中心(886-7-8060505 分機 19103 或 email: ns940021@mail.nkuht.edu.tw)，制服費、寢具費請洽員生社(886-7-8060505 分機 50003 或 email: nkuhtcoop@nkuht.edu.tw)，材料費請洽所屬各系所，電腦網路使用費請洽網路應用組(886-7-8060505 分機 14202)。

Undergraduate first-year students are required to stay in the school dormitory. Master and PhD students can apply to stay in the school dormitory after getting admitted. Students must wear uniforms on campus. School uniform fee, bedding fee, insurance premium, national health insurance premium, materials fee and computer & Internet utility fee are charged separately.

五、部分科系畢業前實施校外參訪研習課程(必修或選修)，相關問題如學分計算或費用等請洽詢各科系。

For some programs, overseas study tours are organized before graduation and fees are payable in installments.

For related questions please contact the programs.

六、依據「外國學生來臺就學辦法」第 11 條表示：大專校院、專科學校五年制、高級中等以下學校之外國學生註冊入學時，未逾該學年第一學期修業期間三分之一者，於當學期入學；已逾該學年第一學期修業期間三分之一者，於第二學期或下一學年註冊入學，但各主管教育行政機關另有規定者，不在此限。惟請錄取新生考量補修學分後課程衝堂及超修學分之相關規定，相關問題請洽詢本校教務處註冊課務組(886-7-8060505 分機 12100 或 e-mail：kelly@mail.nkuht.edu.tw)

According to Article 11 of MOE Regulations Regarding International Students Undertaking Studies in Taiwan, "An international student reporting to a university, college, 5-year junior college, junior colleges affiliated with universities, elementary schools through senior high schools for registration at the time not beyond one-third of the first semester of the current school year shall register for the first semester; or at the time beyond one-third of the first semester of the current school year shall register for the second semester or the next school year, unless otherwise stipulated by the authorized educational government agencies". However, admitted students are urged to consider regulations regarding clashes in course scheduling and credit overload if making up credits. For related questions, please contact the Registration and Curriculum Section of NKHUT. (886-7-8060505 ext. 12100 or email: kelly@mail.nkuht.edu.tw)

本校採三明治式教學：日間部四年制學生需至餐旅業界實習 1 年，實習期間，業界提供薪資。實習期間，該學期繳交學費全額、雜費 4/5。NKUHT undergraduate programs include an internship: students in these programs are required to have a 1-year internship in the hospitality industry, which will provide a work allowance during the internship period. During the internship, full tuition fees are required for each semester; miscellaneous fees are 80% of the amount assessed during the on-campus study.

七、服裝為量身訂製，所以不得辦理退費。As the uniforms are tailor-made, these fees are non-refundable.

柒、獎學金資訊

Scholarship Information

獎學金種類 Type of Scholarship	獎學金內容Contents	備註Remarks
臺灣獎學金 Taiwan Scholarship	請至臺灣獎助學金入口網查詢 Please visit the website of Taiwan Scholarship Office https://taiwanscholarship.moe.gov.tw/web/index.aspx	Application period: February 1 to March 31 (subject to change)
國合會高等人力資源培訓計畫(僅限國際觀光餐旅全英文碩士學位學程) ICDF Higher Education Scholarship Programs (Limited to The International Master's Program of Tourism and Hospitality students)	請至國合會網頁查詢： http://www.icdf.org.tw 1. 為我友邦及友好發展中國家公民。國家名單詳見此簡章ICDF Guidebook 2. 未具我國國籍或我國僑生身分。 3. 符合合作大學入學條件。 4. 符合我國外交部領事事務局核發就學事由居留簽證，及內政部入出國及移民署核發外僑居留證條件。 5. 受獎期間不得於同一學年受領我國其他政府設置的獎學金。 6. 曾受領國合會獎學金、外交部臺灣獎及教育部臺灣獎學金者必須返回母國一年以上時間始能再度申請國合獎學金。 7. 未曾被我國政府機關或相關機構註銷獎學金資格，或未曾遭我國學校退學處分。 Applicants must meet the following criteria: 1. Be a citizen of a country on the List of Countries Eligible for Taiwan ICDF Scholarship, and satisfy any specific criteria established by his or her country and/or government of citizenship. Please refer to the guidebook. ICDF Guidebook 2. Neither be a national of the Republic of China (Taiwan) nor an Overseas Chinese student. 3. Satisfy the admission requirements of the partner university to which he or she has applied to study under a Taiwan ICDF scholarship. 4. Be able to satisfy all requirements for a Resident Visa (Code: FS) set by the Bureau of Consular Affairs, Ministry of Foreign Affairs, and an Alien Resident Certificate (ARC) set by the Ministry of the Interior, of the ROC (Taiwan) government (the Taiwan ICDF has the right to revoke a scholarship offered if an applicant cannot satisfy the visa requirements). 5. Upon accepting a Taiwan ICDF scholarship, not hold any other ROC (Taiwan) government-sponsored scholarship (such as the Taiwan Scholarship) in the same academic year in which	

	the Taiwan ICDF scholarship would be due to commence. 6. Not be applying for another Taiwan ICDF scholarship in unbroken succession: applicants who have already held a Taiwan ICDF scholarship, MOFA's Taiwan Scholarship or an MOE scholarship must have graduated before July 31, 2023. 7. Have never had any scholarship revoked by any ROC (Taiwan) government agency or related institution, nor been expelled from any Taiwanese university.	
教育部培英計畫獎學金 MOE Elite Scholarship	1. 限觀光所博士班學生 2. 非洲、東南亞及南亞國家公私立大專校院現職講師。 3. 補助學費及雜費(包括學分費及學雜費基數)、保險、住宿及網路使用費、每個月150-300美金之生活補助費等。 4. 博士生補助3年。 1. Only for PhD students in the Graduate Institute of Tourism. 2. Current lecturers at higher education institutions in Africa, Southeast Asia, and South Asia universities. 3. The scholarship covers tuition and miscellaneous fees, insurance, accommodation, internet fees, and a monthly living allowance of USD 150-300. 4. The scholarship supports PhD students for 3 years.	1. 申請期限2026年11月13日 (星期五) 完成線上博士生申請資料。 2. 須繳交一個月內有效之任職學校全職講師之工作證明。 1. Applicants must complete the online PhD application by Friday, November 13th, 2026. 2. Applicants must submit proof of full-time lecturer employment issued within the past month
本校外國學生獎學金 NKUHT Foreign Student Scholarship	名額：依會議決定，請參閱「國立高雄餐旅大學外國學生獎學金作業要點」。於申請入學期間同時申請，受獎名單一併公告於錄取名單。(新生第二學期其續領標準應符合學業平均成績在班上前百分之五十以內，符合標準者方可申請續領獎學金。) https://iao.nkuht.edu.tw/p/405-1008-2935,c1059.php The quota will be decided by the Foreign Student Scholarship Committee. Please read the NKUHT regulations for Foreign Students by accessing the following website: http://international.nkuht.edu.tw/p/404-1045-7260.php?Lang=en Applicants for the scholarship are advised to apply at the same time as when applying for admission. The list of awardees will be announced with the admitted list. (For freshmen in their second semester, the criteria for continuing their scholarship are that their average academic performance is within the top 50% of their class. Only those who meet this criterion are eligible to apply for continued scholarship coverage.)	1. 若獲得台灣政府獎學金，請主動告知取消本校獎學金。 2. 獲得獎學金者，於受獎期間得由國際事務處安排進行校園之服務學習工作 1. If receiving a Taiwan government scholarship, please proactively inform us to cancel the NKUHT scholarship. 2.A scholarship holder, for the duration of the scholarship, may be arranged to provide service on campus through the International Affairs Office.

捌、其他注意事項

Additional Notes

一、中英文版本如有出入時，以中文版為準。

If there are any discrepancies between the English and Chinese versions, the Chinese version shall prevail.

二、畢業年級相當於國內高級中等學校二年級之國外或香港、澳門同級同類學校畢業生，以同等學力資格入學大學學士班者，除修足該學系應修畢業學分總數外，應依據本校學則增修至少 12 個畢業學分，（請參考網址：http://academic.nkuht.edu.tw/var/file/4/1004/img/58/121584360.pdf）。

Applicants to a four-year undergraduate program who are graduates of a school in a foreign country, Hong Kong, or Macau wherein the equivalent education level is at the level of second year of senior high school in Taiwan should take an additional 12 graduation credits in accordance with the NKUHT regulations, in addition to completing the total graduation credits required by their departments.
(Please refer to the website: http://academic.nkuht.edu.tw/var/file/4/1004/img/637/596102728.pdf)

緬甸籍同學注意: 持舊制緬文高中畢業證書並取得當地大學二年級以上肄業證明，經校級招生委員會審議認定符合具相當修滿我國高中規定年級者，即具報考大學學士班一年級入學資格。

Applicants holding a high school graduation certificate issued under Myanmar's former education system, together with proof of having completed at least the second year of university studies in Myanmar, may be deemed eligible to apply for admission to the first year of a bachelor's degree program, subject to review and approval by the University-level Admissions Committee confirming that their educational background is equivalent to completion of the required years of high school education in Taiwan.

三、四技、二技一年級新生依課程需求全部住校，碩、博士生可申請住校，住校期間應遵守宿舍生活公約，宿舍全面冷氣套房（自購儲值卡），配備網路，並由體育與健康中心規劃勞作教育課程。

First-year students in both the four-year and two-year undergraduate programs are required to live on campus and should comply with the relevant dormitory accommodation regulation. Master and Ph.D. students can apply for the dormitory if needed. The dormitories are fully air-conditioned units (self-purchased stored-value card), equipped with Internet, and student labor education will be conducted by Physical Education and Health Center.

四、為符合專業形象，彰顯學校特色，學生需依服儀規定穿著制服，髮色須為自然髮色，否則須予回復處理，不得染非自然髮色或剪燙奇異髮型，校內全面禁菸，請所有學生務必配合。

In order to comply with the professional conduct which NKUHT seeks to cultivate, students are required to wear uniforms according to dress code regulations. Smoking is strictly prohibited on campus.

五、須通過各系（所）訂定之語文能力檢定標準及相關證照等畢業條件。

Each department and graduate school reserves the right to set its own language proficiency test standards and related certificates as graduation requirements.

六、已報名或錄取之學生，如經發現申請資格不符規定或所繳交之證件有變造、偽造、假借、冒用等不實情事者，未入學者即取消錄取資格；已入學者開除學籍，亦不發給任何學歷證明；如將來在本校畢業後始發現者，取消畢業資格並勒令繳銷其學位證書。

For students who have applied or are enrolled, if the application qualifications are found not to meet the

provisions, or if the certificates submitted are found to be forged, altered or fraudulent, or if any other inaccurate information has been provided, those who have yet to be admitted will have their application canceled; those that have been enrolled will be expelled and no academic credentials will be issued. For those discovered after their graduation to be guilty of the above infractions, their degree certificate will be revoked.

七、入學許可並不保證簽證取得，簽證須由我國駐外館處核給。

An admission notification does not guarantee issuance of a visa; visas are issued by an ROC overseas representative office.

八、錄取生應於報到時應繳驗以下資料

Enrolling students should submit the following for examination upon arrival for registration：

1. 三個月內二吋白底照片兩張。
Two two-inch photos with white background taken within the last three months.
2. 護照影本 1 份。
One photocopy of passport.
3. 居留證影本 1 份。
One photocopy of residence permit.
4. 保險證明 1 份（投保自入境當日起至少六個月效期之醫療及傷害保險，國外所核發者，應經駐外館處驗證）。
One copy of proof of insurance (medical and accident insurance coverage should have an effective period of at least six months from the date of entry; those issued overseas should be verified by an ROC overseas representative office.).
5. 提供畢業證書正本查驗並繳交畢業證書影本 1 份(經我國駐外館處驗證通過)。
Provide a copy of your most-recent diploma or graduation certificate for inspection, and submit one photocopy as well (verified by an ROC overseas representative office).

九、錄取後，請於期限內填寫附件之報到通知單暨入學意願書，放棄錄取者，本校不予核發入學許可函。未錄取者，本校不另行發通知。

All successful applicants shall confirm their acceptance within the specified time period after getting admitted. For applicants who decline the offer, the school will not issue an admission letter. For applicants who are not admitted, the school does not send results individually.

十、本簡章若有未盡事宜，依相關法令規定及本校招生委員會決議辦理。

For any matters not covered in this document, they will be dealt with in accordance with the relevant laws, regulations, and resolutions of the NKUHT Admission Committee.

玖、相關連結 Related link

1. 國籍法 Nationality Act https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=D0030001
2. 外國學生來臺就學辦法 MOE Regulations Regarding International Students Undertaking Studies in Taiwan
   https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0110001
3. 大學辦理國外學歷採認辦法 Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education
   https://law.moj.gov.tw/ENG/LawClass/LawAll.aspx?pcode=H0030039
4. 外國大學參考名冊 Foreign University Reference Register (Chinese version only)
   https://depart.moe.edu.tw/ed2500/News.aspx?n=E8380E03A0E16960&sms=D2E10027BB4EC183
5. 外交部領事事務局（國外學歷驗證）Bureau of Consular Affairs (Authentication of Foreign Academic Credentials)
   https://www.boca.gov.tw/cp-203-444-9f06d-2.html
6. 大陸地區學歷採認辦法 Regulations Regarding the Assessment and Recognition of Mainland China Region Academic Credentials (Chinese version only)
   https://law.moj.gov.tw/LawClass/LawAll.aspx?PCode=H0010005
7. 財團法人海峽交流基金會 Straits Exchange Foundation (Chinese version only) http://www.sef.org.tw/
8. 文書驗證民眾查詢系統 Document Verification Application Progress Query System (Chinese version only)
   https://sefapplyap.sef.org.tw/
9. 大陸地區學位與研究生教育信息網 China Academic Degrees and Graduate Education Development Center (Chinese version only)http://www.cdgdc.edu.cn/
10. 香港澳門學歷檢覈及採認辦法 Regulations Regarding the Assessment and Recognition of Hong Kong & Macau Academic Credentials
    https://edu.law.moe.gov.tw/EngLawList.aspx?id=FL016606
11. 香港澳門專科以上學校認可名冊 Register of Approved Colleges or Institutions of Higher Learning in Hong Kong and Macau(Chinese version only) https://reurl.cc/6jZdYZ
12. 內政部入出國日期證明書 Ministry of the Interior Certificate of Entry And Exit Dates
    https://www.immigration.gov.tw/5385/7244/7250/20406/190354/190435/#RelatedFiles
13. 國家華語測驗推動工作委員會 Steering Committee for the Test of Proficiency – Huayu
    https://tocfl.edu.tw/#googtrans(zh-tw|en)
14. 本校外國學生申請入學辦法 Regulations Regarding NKUHT International Students Admission Application
    http://iao.nkuht.edu.tw/p/405-1008-13043,c1059.php?Lang=zh-tw

附表 Appendix 1

自傳 Autobiography

申請人(Applicant): _____

申請系所(Department or Graduate School Applied for): _____

申請學制(Academic Program Applied for)

□學士四年制(4-year Bachelor degree)　□碩士(Master's degree)

□博士(Doctoral degree)　□學士二年制(2-year Bachelor degree)

請以中文或英文撰寫，敘述個人背景、求學動機、求學期間之讀書計畫等以及完成學後之生涯規劃。（亦可另紙書寫或繕打列印皆可）

Please describe in writing, using either Chinese or English, your personal background, motivation for study, study plan during the period of study, and career plan after completion of your study. (It is also acceptable to write on a separate sheet or type and print it out.)

【觀光所博士班、國際觀光餐旅全英文碩士學位學程、休閒暨遊憩管理系雙語班、國際觀光學士學位學程、國際廚藝學士學位學程及應用英語系學生請用英文書寫自傳】

【For students in Ph.D. Program in Graduate Institute of Tourism Management, International Master's Program of Tourism and Hospitality, Leisure and Recreation Management Bilingual Program, International Bachelor Program in Tourism Management, International Bachelor Program in Culinary Arts & Department of Applied English, please write your autobiography in English. 】

【每一志願系所各備妥一份完整申請文件並於文件註明申請系所別】

【For each of the preferred programs, the applicant should prepare a unique set of application materials and indicate the program on their application materials】

附表 Appendix 2

國立高雄餐旅大學外國學生申請入學財力保證書
NKUHT Foreign Student Application Financial Guarantee

本人＿＿＿＿＿＿＿＿＿＿（財力證明持有者姓名），願擔保申請人＿＿＿＿＿＿＿＿（申請者姓名）在國立高雄餐旅大學就學及生活所需一切費用支出。（總額至少美金3,000元）

I _____ (guarantor's name), on behalf of the Applicant _____ (Applicant's name), am willing to guarantee all the necessary educational and living expenses of the Applicant at NKUHT. (at least U.S. $ 3,000)

申請人簽名：＿＿＿＿＿＿＿＿＿＿
Applicant’s signature

保證人簽名：＿＿＿＿＿＿＿＿＿＿
Guarantor’s signature

保證人電話：＿＿＿＿＿＿＿＿＿＿
Guarantor’s phone number

保證人E-mail：＿＿＿＿＿＿＿＿＿＿＿＿
Guarantor’s E-mail

保證人地址：
Guarantor’s Address

與申請人關係：＿＿＿＿＿＿＿＿＿＿＿＿
Guarantor’s relationship to the Applicant

銀行存款幣別：＿＿＿＿＿＿等同於USD ＿＿＿＿＿＿＿＿＿＿＿＿
Currency and amount

日期：　年　月　日
※申請者如為帳戶持有者，不需再繳交財力保證書。

Date：_____/_____/_____(Day/Month/Year)

※ If the financial statement is not the personal account of the applicant; it should be accompanied by the sponsor’s financial guarantee statement.

附表 Appendix 3

外國學生申請人在臺就學檢核表

Checklist for Applicants to Verify Foreign National Status

依據「外國學生來臺就學辦法」第 2 條規定，外國學生須未曾以僑生身分在臺就學，為確認您的外國學生身分，請確實填寫回答以下問題，謝謝！

According to Article 2 of the "Regulations Regarding International Students Undertaking Studies in Taiwan", students of a foreign nationality must not possess the status of an Overseas Chinese student. In order to verify your status as a foreign national, please answer the questions below. Thank you!

1. 請問你**目前**是否有**台灣/中華民國身分證?** □是(身分證字號:_____，若你有身分證，則不符合外國學生份資格) □否
   Do you hold Taiwan /R.O.C. national Identification Card? □Yes (ID number: _____ **,If yes, you do not qualify as a foreign student**) **□ No**
2. 請問您是否曾經來臺就學過？□是 □否(若填寫否，則無需回答以下問題)
   Have you previously studied in Taiwan? □Yes □No (If no, you don't need to answer the questions below)
3. 請問您是否曾以僑生申請入學? □是(哪一年?_____年) □否
   Have you previously applied as an Overseas Chinese student? □Yes (Which year?_____) □No
4. 請問您是否曾以僑生身分在臺就學？□是 □否
   Have you previously studied in Taiwan as an Overseas Chinese student? □Yes □No
5. 請問您是否曾經海外聯合招生委員會分發？□是 □否
   Were you previously accepted for admission placement by the University Entrance Committee for Overseas Chinese Students? □Yes □No
6. 請問您是否曾經各校以自行(單獨)招收僑生管道入學？□是 □否
   Were you previously recruited by individual schools (separate) enrollment methods for Overseas Chinese students? □Yes □No
7. 請問您本學年度是否向海外聯合招生委員會申請來臺就學？□是 □否
   Did you apply to study in Taiwan to the University Entrance Committee for Overseas Chinese Students for this school year? □Yes □No
8. 請問您是否曾以外國學生來臺就學？□是 □否
   Have you previously studied in Taiwan as a foreign student? □Yes □No
9. 請問您來臺就學之理由為何？□學習華語 □攻讀學位 □其他_____
   What's your purpose for previously studying in Taiwan? □Study Mandarin □Get a degree □Other reason_____
10. 請問您目前是否在台就學？□是 □否
    Are you currently studying in Taiwan? □Yes □No

本人已確實瞭解本檢核表所提之內容

I hereby attest that I have read all of the above and that I fully understand the contents of this checklist.

Signature：_____

Date: _____/_____/_____(Year/Month/Day)

附表 Appendix 4

國立高雄餐旅大學外國學生切結書
Declaration for Foreign Students Applying to NKUHT

1. 本人保證符合中華民國教育部「外國學生來臺就學辦法」之規定。
I hereby attest that I am qualified to apply for admission as a foreign student under the "Regulations Regarding International Students Undertaking Studies in Taiwan" of the Ministry of Education, Republic of China (R.O.C.).

2. 本人保證符合以下五項其中之一 I hereby attest that I fulfill one of the following five conditions *(check the one that applies to you)*:

□具外國國籍且未曾具有中華民國國籍，於申請時並不具僑生資格。
I hold foreign nationality and have never held R.O.C. nationality. At the time of application, I do not hold Overseas Chinese student status.

□具外國國籍及兼具中華民國國籍者，自始未曾在臺設有戶籍，並於申請時已連續居留外六年以上者， 且未曾以僑生身分在臺就學，且未於當學年度接受海外聯合招生委員會分發。
I hold both foreign and R.O.C. nationalities and have never had household registration in Taiwan. Moreover, I have resided continuously overseas for more than six years at the time of application, have never studied as an Overseas Chinese student in Taiwan and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

□具外國國籍，且曾兼具有中華民國國籍者，於申請時已經內政部許可喪失中華民國國籍已滿八年， 並於申請時已連續居留外六年以上者，且未於當學年度接受海外聯合招生委員會分發。
I hold foreign nationality, once had R.O.C. nationality, and eight years have elapsed since the Ministry of the Interior revoked my ROC nationality from the date of application. Moreover, I have resided continuously overseas for more than six years at the time of application, and have not been approved for student status by the University Entrance Committee for Overseas Chinese Students in the current academic year.

□具外國國籍，兼具香港或澳門永久居留資格，且未曾在臺設有戶籍，申請時於香港、澳門或海外連續居留滿六年以上者。
I have foreign nationality and have permanent residence status in Hong Kong or Macau and have no previous household registration in Taiwan, and have resided continuously in Hong Kong, Macau or overseas for more than six years at the time of application.

□曾為大陸地區人民具外國國籍且未曾在臺設有戶籍，申請時已連續居留海外六年以上者。
I was from the mainland China region previously, have foreign nationality, have no previous household registration in Taiwan, and have resided continuously overseas for more than six years at the time of application.

3. 本人所持國外學歷證件，確為教育部認可，經駐外館處驗證屬實，且取得學位規定之總學分數中，遠距教學課程未超過二分之一，並保證於錄取報到時，繳交經駐外單位驗證之國外學歷證件影本（或原校密封之學歷證件）、歷年成績證明（或原校密封之成績單）1 份及入出國主

管機關核發之入出國紀錄，若未如期繳交或經查證不符合貴校報考條件，本人自願放棄入學資格，絕無異議。
The academic certificates that I hold are recognized by the Ministry of Education and verified by a Taiwan overseas representative office. Distance-learning courses do not total more than half of the total credits obtained as required under the degree. I also promise to submit one copy of the foreign academic certificates (or academic certificates sealed in an envelope by the original school), transcripts of all years (or transcripts as sealed by the original school) as verified by a Taiwan overseas representative office at the time of admission registration, and immigration records issued by a competent immigration authority. If the documents are not submitted on time or do not comply with the application conditions of NKUHT, I will voluntarily give up the admission qualification and shall make no objection.

4. 本人不曾在臺以外國學生身分完成高中學校學程，亦未曾遭中華民國內各大專校院退學。如違反此規定並經查證屬實者，取消其入學資格並註銷學籍。
I have never completed a high school degree as a foreign student in Taiwan nor have I ever been expelled from any college or university in the Republic of China. If there is a breach of this provision, I understand that my admission qualification and student status shall be revoked.

5. 本人確認未曾以僑生身分在臺就學，倘經僑務主管機關查證具僑生身分，則由錄取學校撤銷原錄取資格，不得異議。
I confirm that I have never studied in Taiwan as an Overseas Chinese student. If a competent authority verifies my identify as being an Overseas Chinese student, my enrollment status shall be rescinded, and I shall not voice any objections.

6. 本人所提供之所有相關資料（包括學歷、護照及其他相關文件之正本及影本）均為合法有效之文件，如有不符規定或變造之情事，經查屬實及取消入學資格，且不發給任何有關之學分證明。
All relevant information provided (including the original and photocopy of academic qualifications, passport and other relevant documents) is based on legal and valid documents. If there are any irregularities or alterations, the admission qualification shall be revoked when substantiated by investigation, and no related academic credits shall be issued.

7. 本人取得入學許可後，在辦理報到時，須繳交經中華民國（台灣）駐外單位或代表處驗證之畢業證書及成績單（認證章）正本，始得註冊入學，屆時若未如期繳交或經查證結果有不符中華民國教育部「大學辦理國外學歷採認辦法」之規定，即由 貴校取消入學資格，絕無異議。
After the admission grant has been obtained, the original diploma and transcripts, as verified by a Republic of China (Taiwan) overseas unit or representative office (with certification stamp), shall be submitted at the time of registration before enrollment. If the certificates are not submitted on time or found to be inconsistent with the provisions of the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education” of the Ministry of Education of the Republic of China, the admission qualification shall be revoked by NKUHT without any objection.

8. 本人符合以下兩項之一：

I fulfill one of the following criteria：

□本人已檢附經中華民國駐外館處或相關規定單位驗證之學歷證明文件驗證正本或影本。

I have submitted original proof or a photocopy of my academic credentials that have been verified by a Republic of China overseas unit or relevant regulatory unit.

□本人以中華民國教育部認可之_____學校發給之高中/學士/碩士學歷證書或歷年成績單，申請入學 貴校，謹此具結保證如獲貴校入學許可，本人將於 2027年10月 28 日前繳交中華民國駐外館處或相關規定單位驗證之學歷證明或歷年成績單文件驗證正本至國際事務處，屆時若未如期繳交或經查證結果有不符中華民國教育部相關學歷驗證規定者，即由 貴校取消入學資格，絕無異議。

（未辦理驗證者請務必勾選）

I have applied for admission to this school with the academic credentials and transcripts that have been verified by the Republic of China's Ministry of Education for a senior high school diploma/university degree/master's degree from _____. I hereby guarantee that once accepted for admission to the university, I will submit the original academic credentials and transcripts verified by an overseas agency of the Republic of China or related entity to NKUHT's International Exchange Section of International Affairs Office by Oct 28, 2027 .Failure to submit the documents on schedule or if there are any discrepancies in regards to conformity to the ROC MOE's regulations relevant to degree verification will result in a canceling of admissions eligibility to the university. I shall not voice any objections. (Please be sure to tick if your documents have not been verified).

本人已確實瞭解本切結書所提之內容

I hereby attest that I have read all of the above and that I fully understand the contents of this declaration.

立切結書人：_____

Signatory of Declaration

護照號碼：

Passport number

西元　　年　　月　　日

Date: _____/_____/_____(Year/Month/Day)

附表 Appendix 5

本校外國學生獎學金申請表

Application Form For NKUHT Foreign Student Scholarship

A. 申請人資料 Personal Information

姓名： (中文) Full name in Chinese		(外文) Full name in English		性別： (男/女) M/F	
出生日期 Date of birth		出生地 Place of birth		國籍 Nationality	
永久住址 Home address					
E-mail					

B. 教育背景/學業成績 Education Background/Academic Information

(a) 教育背景 Education background (Fill in your highest education level only)

	學校名稱 Name of school	修業起迄年月 Dates enrolled	學業成績及班級排名 GPA or average score and class rank
中等學校 Secondary School			
學院/大學 College/University			
研究所 Graduate Program			

(b) 歷年成績 Transcript for all semesters(could add more columns if needed)

	Average score /GPA
1st semester	
2nd semester	
3rd semester	
4th semester	
5th semester	
6th semester	
7th semester	
8th semester	
Average score	

(c) 本年度是否已獲政府或其他單位經費補助? Have you ever received any grants from the Taiwan government this year?
- ☐ 是，獲_____(單位名稱)補助。Yes, I have received grants from the Taiwan government this year. (The complete title of the grants)
- ☐ 否，未獲任何補助。No, I haven't received any grants.

C. 請勾選所要申請的獎學金學制。Please tick your educational system.

	(a)大學部 Undergraduate	請三選一 Please choose one
	(b)碩士班 Master	
	(c)博士班 Ph.D.	
	(d)教學助理獎學金 Teaching Assistantships	Additional applications are allowed

D. 繳交資料

新生申請者 Required documents for new students:
- ☐ 成績單(有排名及成績對照表為佳) One copy of full academic transcript (with class rank and grading scale)
- ☐ 其他有助於審查資料 Supporting documents

以上資料均由本人填寫，在此保證其正確無誤，並知悉以下內容。如獲獎學金者，得由本校國際事務處安排進行校園服務時數之工作。

I have carefully reviewed the above information and hereby pledge that all of it is correct. And I am aware that as a scholarship holder, during the effect of scholarship, I may be arranged to provide service on campus through the International Affairs Office.

獎學金依法規及當年經費狀況適時調整。

Scholarship specifications and regulations are subject to change.

申請人簽名 Applicant's signature：_____

申請日期 Date of application：_____

※ 繳交資料不齊全者，恕不受理。

Applications submitted with incomplete required documents will not be accepted



NATIONAL KAOHSIUNG UNIVERSITY
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國立高雄餐旅大學